

## ADMISSION TO YEAR 7

All students who apply will undergo an entrance exam in the following subjects:

- English
- Mathematics
- Islamic Studies

The exams are tailored to gauge not only subject knowledge, but also literacy/numeracy and key learning skills, at a level that can be reasonably expected from a Year 6 student.

Students who passed a minimum of 50% in both English and Mathematics entrance exam will then be invited to attend an interview with both of their parents/guardians before a space is finally offered to them.

The school holds its main entrance examination once a year, usually in the autumn term. However, if there are any spaces available after the first round of admissions is complete, it may hold another exam in the spring term at its discretion. Students who have been unsuccessful in their first opportunity may be allowed to try again in the second round at the school's discretion. For further details regarding the dates and times for the entrance exams, please contact the school office.

If there is an oversubscription of eligible applicants after the completion of the admission process, spaces will be offered according to the following criteria:

- 1) The school will give preference to students who are enrolled at AAPS.
- 2) The school will give preference to applicants who already have a sibling attending AAGS/AAPS at the time of entry and/or whose parent(s) or sibling is under the employment of Azhar Academy Trust.
- 3) The school will give preference to students who have gained the highest marks in their entrance examinations.
- 4) The school will give preference to applicants from Muslim primary schools.
- 5) The school will give preference to applicants living closest to the school.

## PROCEDURE

Application forms must be completed online at [www.aags.org.uk](http://www.aags.org.uk). A non-refundable entrance examination fee of £30 must be paid to the school office on the day of the exam. It is the responsibility of the student's parents/guardians to ensure that the school has received all relevant admission documentation before the deadline for applications has passed.

Parents/guardians must download the reference form and hand it to their daughter's primary school to complete. Once completed, the school must email the reference form to [n.ghazali@azharacademy.org](mailto:n.ghazali@azharacademy.org).

Parents/guardians who have completed the online application but have not heard from the school by the application deadline must immediately contact the school to check that their forms have been received by the school and been processed for their child to be placed on the entrance exam register.

Once a student has passed the entrance exam, the next criteria of the admission procedure, which is the interview, will be arranged for her. The student, along with her parents/guardians will be invited for an interview which usually lasts for 15 minutes at the school.

All places are confirmed after a mutual agreement between the school, parents and students has been agreed upon and signed by all concerned parties, a copy of which can be obtained from the school office.

The senior administrator will maintain a formal waiting list of applicants. Unsuccessful applicants will need to inform the Admissions Officer if they would like their names to be kept on the waiting list. Parents/guardians are advised that a place at the school will only be offered to applicants who are on the formal waiting list as vacancies arise, but only after they have sat and passed the entrance examination relevant to the year group that they will be enrolled in; merely having passed the initial Year 7 examination will not suffice for mid-year enrolments in most cases.

The waiting list will be ranked in descending order according to the published admissions criteria.

### **ADMISSION TO OTHER YEAR GROUPS**

Admission to Year 8 may be possible if spaces become available. Parents/guardians may apply for admission to these years online, which will be added to the waiting list in order of receipt.

Once a space becomes available, parents/guardians will be informed by the school office and must confirm whether or not they still require the space within 48 hours. If parents/guardians decline the offer or do not respond within 48 hours, the child's name will be removed from the waiting list and an offer will be made to the next applicant. If they take up the offer, they will be required to obtain the student's current academic, behaviour, attendance and punctuality reports from their current school and submit these to the school office.

The Headteacher and Deputy Head will then examine the reports and the applicant may be required to sit an entrance examination. Students who are successful in this phase of the process will then be asked to attend an interview along with both their parents/guardians with a senior member of the school management. The space will only be offered if the student passed the interview. This interview is the same as the one described above for Year 7 applications.